



Cortland County

Industrial Development Agency

Minutes for the Cortland County Industrial Development Agency

April 13, 2026 – 12pm

40 Main Street, Suite A, 2nd Floor Cortland New York, 13405

Roll Call- Chairman McMahon called the meeting to order at 1:10pm

Michael McMahon	Chairman	Present
Clint Brooks	Secretary	Present
Deborah Hayden	Treasurer	Present
Patrick Quinn	Member	Present
Dr. Kathleen Burke	Member	Present
William McGovern	Member	Present
Jason Hage	Member	Absent
Melanie Vilardi	Executive Director	Present
Andrea Skeels	Chief Finance Officer	Present
Ashley Riehlman	Community Relations Specialist	Present

Present: John Sidd (zoom), Nicole Haghpanah (zoom), John Haugen, Michael May, Renee Neiderman,

Approval of Minutes – March 9, 2026 – Chairman McMahon made a motion to accept the minutes as presented, Mr. Brooks seconded. All in favor. None opposed.

New Business

1. Crown City Solar – Project 1,2, & 3 – Final Inducement
 - a. Crown City Project 1: Chairman McMahon made a motion to approve a final inducement resolution #2026-04-13-01. Mr. McGovern seconded. All voting in favor; None opposed. Chairman McMahon made a motion to approve resolution # 2026-04-13-02 for a straight lease transaction; Ms. Hayden seconded; All voting in favor; None opposed.
 - b. Crown City Project 2: Chairman McMahon made a motion to approve a final inducement resolution #2026-04-13-03. Mr. Brooks seconded. All voting in favor; None opposed. Chairman McMahon made a motion to approve resolution # 2026-04-13-04 for a straight lease transaction; Mr. McGovern seconded; All voting in favor; None opposed.
 - c. Crown City Project 3: Chairman McMahon made a motion to approve a final inducement resolution #2026-04-13-05. Ms. Hayden seconded. All voting in favor; None opposed. Chairman McMahon made a motion to approve resolution # 2026-04-13-06 for a straight lease transaction; Mr. Brooks seconded; All voting in favor; None opposed.

2. Appoint Directors to the Cortland County Business Development Corporation:

Dr. Amy Kremenak, Renee Neiderman, Robert Edwards, Andy Fox, Michael May, John Haugen, Michael McMahon, Clint Brooks, Deborah Hayden, Patrick Quinn, Dr. Kathleen Burke, William McGovern, Jason Hage

 - a. – Chairman McMahon made a motion to accept the directors as presented, Mr. Brooks seconded; All in Favor; None opposed.

Monthly Reports –

1. Finance Report
2. Director’s Report

Chairman McMahon made a motion to go into executive session regarding proposed acquisition, sale, or lease of real property because publicity would substantially affect the value thereof at 1:16pm. Mr. Brooks seconded. No action was taken in executive session.