

# **Cortland County Development Corporation**

## **Cortland County Ag Development Corporation**

**40 Main St., Cortland NY 13045**

**A joint meeting of the Cortland County Development Corporation and Cortland County Agricultural Development Corporation were convened in public session on Tuesday, December 15, at 12:40 o'clock p.m., local time via the online web-based Zoom video and audio conference platform in accordance with Executive Order No. 202.1 issued by the Governor of the State of New York on March 12, 2020 as thereafter extended.**

Roll call was taken, and a quorum was present:

Mike McMahon, Chair  
Kathleen Burke, Member  
Johanna Ames, Member  
Clint Brooks, Member  
Stephen Compagni, Member

Staff:

Garry VanGorder, Executive director, CEO  
Karen Niday, CFO

John Sidd, counsel to the CCDC and Ag Development Corporation

December 9, 2019 minutes

Chairman Mike McMahon made a motion to accept the minutes, with the motion seconded by Clint Brooks. All in favor.

2021 Policies

Mr. VanGorder reported that minor changes are proposed for certain LDC policies (Development Policy, Investment Policy, Personnel and Whistleblower Policy, and Record Retention and Disaster Recovery Practices Policy) in advance of approving them for 2021. The changes were forwarded to the LDC's governance committee for review and comment. Hearing no comments, Mr. McMahon made a motion to approve them and all the other unchanged LDC policies for 2021. That motion was seconded by Johanna Ames. All were in favor in a roll call vote.

Committee Appointments

Annual appointments to the LDC committees were proposed as follows:

Audit – John Reagan, Kathleen Burke, Clint Brooks  
Finance – John Reagan, Johanna Ames, Stephen Compagni  
Governance – Kathleen Burke, Mike McMahon, Steve Servies

Signatories to be reauthorized are:

Mike McMahon, Chairman  
John Reagan, Treasurer  
Garry VanGorder, Executive Director/CEO  
Karen Niday, CFO

Proposed LDC Officers for 2021:

Mike McMahon, Chairman  
Stephen Compagni, Vice Chairman  
Clint Brooks, Secretary  
John Reagan, Treasurer  
Garry VanGorder, CEO  
Karen Niday, CFO

Motion to approve the committee appointments, signatories, and officers as proposed made by Mr. McMahon, seconded by Kathleen Burke. All in favor.

Mr. VanGorder then provided a brief summary of efforts to convey the Agricultural easement held by the Ag Corp to the New York Agricultural and Land Trust (NYALT). The process is moving slowly, with the matter now under review by the USDA and state Ag and Markets. The corporation will be dissolved when the conveyance is complete.

Mr. McMahon made the motion to adjourn at 12:45 p.m. Seconded by Ms. Burke. All were in favor.