

# Cortland County Development Corporation

## Minutes

12:00 p.m., December 9th, 2024

**Roll Call** – Chairman McMahon called the meeting to order at 12:37 PM

Mike McMahon	Chairman	Present
Stephen Compagni	Vice Chairman	Absent
Deborah Hayden	Treasurer	Present
Clint Brooks	Secretary	Present
Johanna Ames	Director	Absent
Dr. Kathleen Burke	Director	Absent
Donald Richards	Director	Present
Brendan O'Bryan	Executive Director	Present
Andrea Skeels	Director of Finance and Special Projects	Present
John Sidd	Legal Counsel	Remote
Marie Weiss	Carpenters Local 277	Remote
Doug Schneider	Cortland Standard	Present

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**Approval of Minutes** - November 12<sup>th</sup>, 2024 – Chairman McMahon made a motion to adopt the minutes as presented, Ms. Hayden seconded the motion; all voting in favor, none opposed.

## **New Business**

Review/Discussed CCDC Annual meeting schedule. It was discussed historically; the annual meeting was held in December each year. However, this has posed issues with the timing of Board appointments, as new board appointments might come in sometime between January and February. At that point, the Board would have to swear in with new members again. To ensure our annual meeting would coincide with the swearing-in of all new board members, it was suggested to change the wording of the annual meeting to state, "The Annual Meeting of the Agency shall be held within the first quarter of the year or such time that the Members may determine at the regular meeting place of the Agency or such other time and place as the Agency shall determine." Chairman McMahon moved this motion as presented, and Mr. Richards seconded the motion; all voted in favor, and none opposed.

**Adjourn** – The meeting was adjourned at 12:39 PM