

# Cortland County Development Corporation

**Meeting was called to Order at 12:58 PM By Mr. McMahon**

## **Roll Call**

Mike McMahon	Chairman	Present
Stephen Compagni	Vice Chairman	Present
John O. Reagan	Treasurer	Present
Clint Brooks	Secretary	Present
Johanna Ames	Board Member	Present
Dr. Kathleen Burke	Board Member	Present
Donald Richards	Board Member	Present
Karen Niday	CFO	Present
Garry VanGorder	CEO	Present
Eric Mulvihill	Development Specialist	Present

**Approval of Minutes** – September 22, 2021 – Mr. McMahon made a motion to approve the minutes of September 22, 2021. Mr. Richards seconded the motion. All voting in favor; none opposed.

## **New Business –**

- 1.) Nominate/Elect Officers – Mr. McMahon made a motion to approve the slate of officer. Ms. Ames seconded the motion; all voting in favor , none opposed. (See the attached resolution)
- 2.) Appoint Committees (Audit, Finance, Governance, Personnel) – Mr. McMahon made a motion to approve the proposed committees, Ms. Ames seconded the motion. All voting in favor none opposed. (See the attached resolution)
- 3.) Authorize Signatories Mr. McMahon made a motion to approve the proposed committees, Ms. Ames seconded the motion. All voting in favor none opposed. (See the attached resolution)
- 4.) Adopt 2022 Corporation Policies - Mr. McMahon made a motion to approve the proposed committees, Ms. Ames seconded the motion. All voting in favor none opposed.

# **Cortland County Development Corporation**

**Adjourn – 1:00 PM**

**CORTLAND COUNTY DEVELOPMENT CORPORATION RESOLUTION APPOINTING  
OFFICERS**

**APPOINTMENT OF OFFICERS.**

RESOLVED, that the following persons are elected to the office(s) indicated next to their names to serve until their successor(s) shall be duly elected, unless he or she resigns, is removed from office or is otherwise disqualified from serving as an officer of this corporation, to take their respective office(s) immediately upon such appointment:

<b>Office</b>	<b>Name</b>
Chairman	Michael McMahon
Vice Chairman	Stephen Compagni
Treasurer	John Reagan
Secretary	Clint Brooks
Chief Executive Officer	Garry VanGorder
Chief Financial Officer	Karen Niday

RESOLVED, that the officers of this corporation are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions, **AND BE IT FURTHER**

RESOLVED, that any actions taken by such officers prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of this corporation.

**CORTLAND COUNTY DEVELOPMENT CORPORATION RESOLUTION APPOINTING  
STANDING COMMITTEES FOR 2022-2023**

RESOLVED, that the following persons are elected to the Agency Standing Committees which include Audit, Finance, Governance, and Personnel. These officers shall serve until their successor(s) shall be duly elected, unless he or she resigns, is removed from office or is otherwise disqualified from serving as an officer of this corporation.

<b>Committee</b>	<b>Name(s)</b>
Audit	John Reagan, Clint Brooks, Kathleen Burke
Finance	John Reagan, Johanna Ames, Stephen Compagni
Governance	Mike McMahon, Don Richards, Kathleen Burke

AND BE IT FURTHER RESOLVED that these officers shall serve on the standing committees until December 31, 2023

**CORTLAND COUNTY DEVELOPMENT CORPORATION RESOLUTION APPOINTING  
SIGNATORIES**

WHEREAS, the Cortland County Development Corporation (CCDC) Board of Directors is determined to grant signing and authority to certain person(s) described hereunder.

RESOLVED, that the CCDC Board of Directors is hereby authorized and approved to authorize and empower the following individual(s) to make, execute, endorse, and deliver in the name of and on behalf of the agency, written instruments, agreements, documents, execution of deeds, powers of attorney, transfers, assignments, contracts, obligations, certificates, and other instruments of whatever nature entered into by this Agency subject to Agency by-laws.

Name(s): Position/Title:

Garry VanGorder Chief Executive Officer

Karen Niday Chief Financial Officer

Michael McMahon Chairman

John O. Regan Treasurer

The undersigned certifies that he is the properly elected and qualified Secretary of the agency which duly conforms pursuant to the laws of the state of New York, and that said meeting was held in accordance with state law and with the Bylaws of the above-named agency.

This resolution has been approved by the Board of Directors of the CCDC on December 13, 2021.

I, as authorized by the agency, hereby certify and attest that all the information above is true and correct.

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Clint Brooks  
Secretary